

Customize - Mentoring Agreement

- Extending a mentoring relationship
- How to increase the length of mentoring relationships?

Extending a mentoring relationship

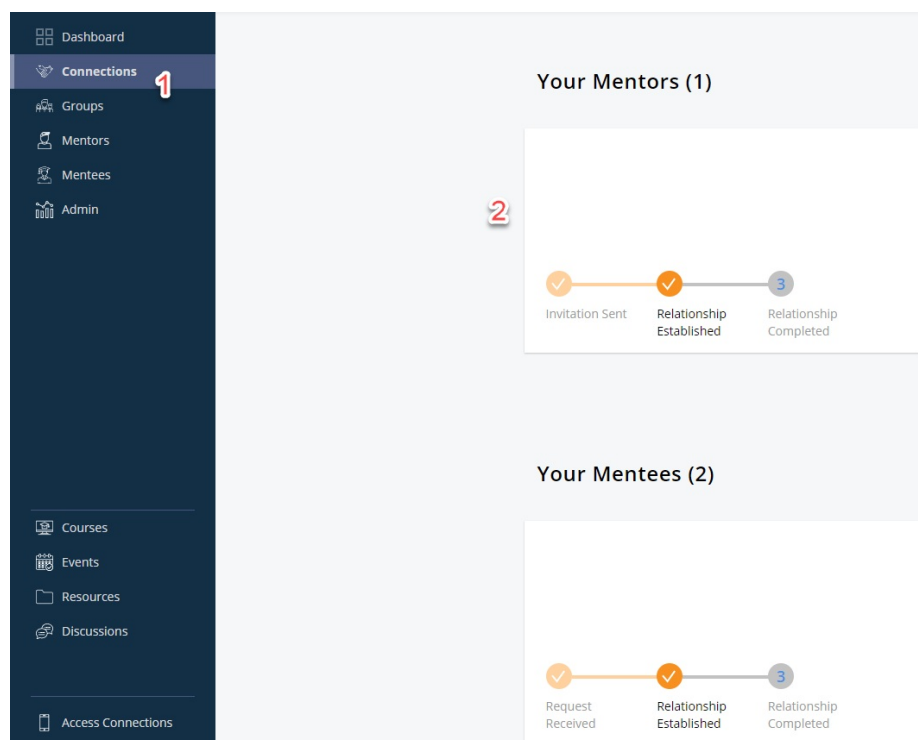
Question

What is the exact process for members to extend their mentoring relationship beyond the pre-agreed relationship end date?

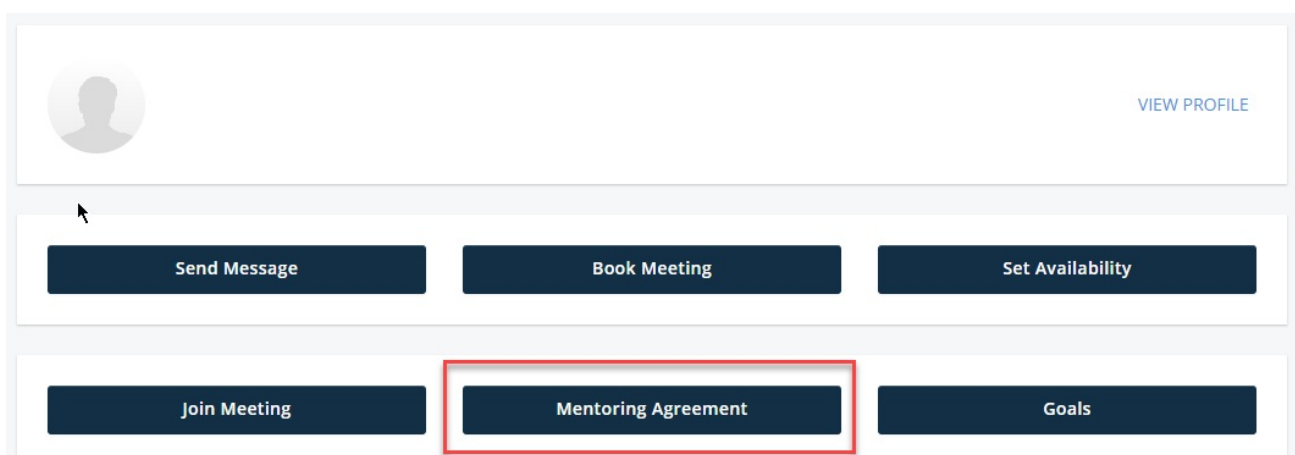
Answer

Members must **revisit their respective mentoring agreements** and click on the predetermined extension period to extend the relationship.

Step 1: From the side panel, click on 'Connections' then click on the mentor/mentee relationship that is to be extended.



Step 2: Select 'Mentoring Agreement'.



Step 3: Adjust length of relationship

Length of relationship - How long are both of you willing to commit to this relationship? Some formal relationships can be as short as one month and as long as one year. Please note that for some mentoring programs they will specify the length of the relationship (e.g. 6 months).

- ☒ Ongoing
- ☐ 1 month
- ☐ 2 months
- ☐ 3 months
- ☐ 4 months
- ☐ 5 months
- ☐ 6 months
- ☐ 7 months
- ☐ 8 months
- ☐ 9 months
- ☐ 10 months
- ☐ 11 months
- ☐ 12 months

Note: This Mentoring Relationship extension process must be carried out and accepted by both mentor and mentee in order for it to be activated within the system.



If you have questions or need further support, please contact our Support

Team: support@mentoringcanada.ca

How to increase the length of mentoring relationships?

Question


Can the 'Length of Relationship' options be increased for programs with longer commitment periods?

Answer

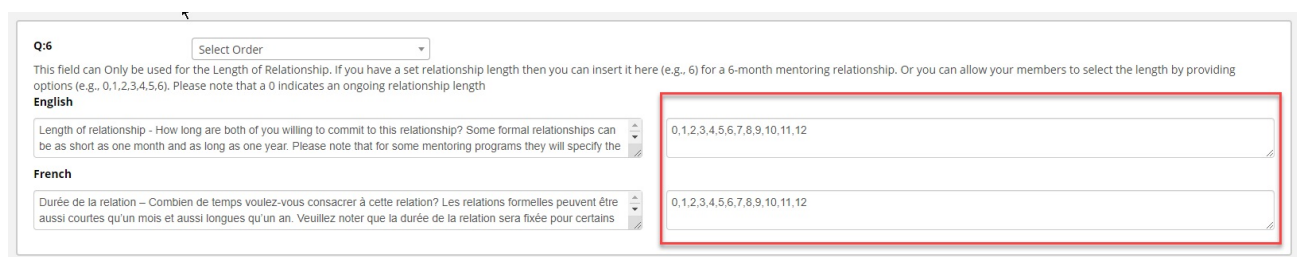
For Programs that wish to increase the standard options provided for the length of Mentoring Relationships, please follow the steps below.

Step 1: Under customize, select 'Mentoring Agreement'.

Customize

- Industries
- Functions
- Competencies
- Specialized Skills / Development Areas
- Cities and Meeting Locations
- Company Policy
- Send Messages
- Maximum Number of Mentors and Mentees
- Profile Fields
- Program Evaluation
- Mentoring Agreement 
- Deactivate Members
- Group Mentoring
- Discussions
- Resources
- Categories
- Events
- Surveys
- Email Logs
- Language Filter
- Courses
- Badges
- Announcements
- Archives

Step 2: Increase the Length of Relationship by using a monthly format; e.g., 36 = 3 years.



The screenshot shows a customization form for 'Q:6'. It has a 'Select Order' dropdown. Below the dropdown is a text box with instructions: 'This field can Only be used for the Length of Relationship. If you have a set relationship length then you can insert it here (e.g., 6) for a 6-month mentoring relationship. Or you can allow your members to select the length by providing options (e.g., 0,1,2,3,4,5,6). Please note that a 0 indicates an ongoing relationship length'. Below this are two sections: 'English' and 'French'. Each section has a text area for the question and a list box for the options. The English question is 'Length of relationship - How long are both of you willing to commit to this relationship? Some formal relationships can be as short as one month and as long as one year. Please note that for some mentoring programs they will specify the'. The French question is 'Durée de la relation - Combien de temps voulez-vous consacrer à cette relation? Les relations formelles peuvent être aussi courtes qu'un mois et aussi longues qu'un an. Veuillez noter que la durée de la relation sera fixée pour certains'. Both list boxes contain the options '0,1,2,3,4,5,6,7,8,9,10,11,12'.

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